



# Dhaka University of Engineering & Technology, Gazipur

Gazipur-1707

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Memo No.-DUET/Admin/Per./736/15/ 964

Date : 16 /04/2025

## Office Order

On the approval of the Vice-Chancellor, the undersigned is directed to convey the sanction in favour of the following teacher of Dhaka University of Engineering and Technology, Gazipur for travelling to Japan in the month of March' 2025 to study Post-Doctoral Researcher Program as mentioned below: (This order has been issued as per approval of the Ministry of Education, Secondary and Higher Education Division vide memo No. 37.00.0000.080.08.001.22.62; Date: 10/04/2025)

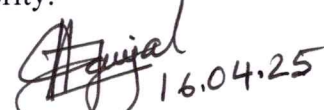
SL No.	Name	Programme	Period	Country
01.	Dr. Md. Sumon Mia Associate Professor Department of Civil Engineering DUET, Gazipur	Post-Doctoral Researcher Program Yokohama National University, Japan	1 (One) year From 26.03.2025 to 25.03.2026 or from the actual date of travel.	Japan

This order has been issued as per the power given in the the Prime Minister's Office Order vide memo No 03.069.025.06.00.003.20011-144 (500); Date: 19/06/2011.

### 02. Terms and Conditions:

- He will not stay abroad more than the period granted for the purpose;
- All related expenses of this visit will be borne by himself;
- He will draw his usual pay and allowances from Bangladesh in local currency. No part of it should be drawn in foreign currency;
- There will be no financial involvement of the Government of Bangladesh or the university regarding this visit;
- He must inform his controlling authority before leaving the country;
- The provision of Rule-34 of Appendix-viii, B.S.R (Part-1) will be applicable in connection of his visit.
- He will submit the joining report along with the photocopy of his passport mentioning the arrival and departure date.

03. This order is issued with the approval of the competent authority.

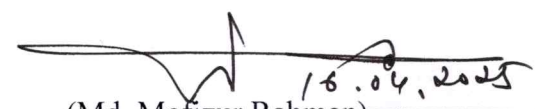
  
(Prof. Dr. Md. Abu Taiyab)  
Registrar (Additional Charge)  
Phone: 49274003 (Off.)

Memo No.-DUET/Admin/Per./736/15/ 964

Date : 16 /04/2025

### Copy: For kind information and necessary action (Not according to seniority) -

- PS to VC (For kind information of the honorable Vice-Chancellor, DUET, Gazipur);
- PS to Pro-VC (For kind information of the honorable Pro-VC, DUET, Gazipur);
- Senior Secretary/Secretary-PublicAdministration/Home/Secondary and Higher Education Division/Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka;
- Embassy of the People's Republic of Bangladesh, 3-29, Kioicho, Chiyoda-ku, Tokyo 102-0094, Japan;
- Embassy of Japan, House # 5 & 7, Dutabash Road, Diplomatic Enclave, Baridhara, Dhaka;
- Director General, Department of Immigration & Passports, Agargaon, Dhaka;
- Director, CAAB, Hazrat Shah Jalal International Airport, Dhaka;
- Director, Foreign Exchange Operation Department, Bangladesh Bank, Dhaka;
- Dean, Faculty of Civil Engineering, DUET, Gazipur;
- Head, Department of Civil Engineering, DUET, Gazipur;
- Director, Computer Center, DUET, Gazipur;
- Dr. Md. Sumon Mia, Associate Professor, Dept. of Civil Engineering, DUET, Gazipur;
- Compotroller (Additional charge), Compotroller Office, DUET, Gazipur;
- Additional Compotroller (Current Charge), Audit Cell, DUET, Gazipur;
- Mr. Md. Hafizur Rahman, System Analyst, Computer Center (To take necessary steps to publish the university's website);
- Personal File/Guard Files.

  
(Md. Mofizur Rahman)  
Additional Registrar

Phone: 49274034-53 extended -1009 (office)

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