



Dhaka University of Engineering & Technology, Gazipur

**PAY BILL**

Month/Period : .....

Bank Account :

Date of Increment :

Name : .....

Designation : ..... Dept./Office : .....

Item No	Description	Amount
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**PAY AND ALLOWANCES:**

Basic Pay	
Personal/Special Pay	
Dearness Allowance	
House Rent Allowance	
Medical Allowance	
Charge Allowance/Honorarium	
Festival Allowance	
Telephone Allowance	
Education Allowance	
Others Allowance	
<b>Total Gross Pay =</b>	

**DEDUCTIONS:**

প্রত্যয়ন :

স্বাক্ষর

General Provident fund (GPF)	
GPF Advance, (Installment No. .... )	
HB Loan, (Installment No. .... )	
Benevolent Fund/Welfare Trust	
Group Insurance	
House Rent	
Gas Bill	
Electricity Bill	
Telephone Bill/Guest House Rent	
Bus Fare/Personal Car	
Income Tax	
Club Subscription/Others .....	
<b>Total Deduction =</b>	
<b>Net Pay =</b>	
Gross Pay(in word):	
<b>Signature</b>	

*(Comptroller Office use only)*

Accountant      Accounts Officer      Asstt. Comptroller      Deputy Comptroller      Comptroller / Head

Received Payment

Signature



*(Audit Cell use only)*

Verified the above bill. According to the verification of this bill, the gross pay Tk. ....  
(in word: ..... ) will be paid.

Accountant/Auditor      Asstt.Comptroller(Audit)      Dy.Comptroller(Audit)      Addl.Comptroller(CC)-Audit