



Dhaka University of Engineering & Technology, Gazipur
Gazipur-1707

Phone (Off.): 49274003, PABX: 49274034-53 Extion: 1101, Fax: 02-49274001-02, Email: reg_duet@duet.ac.bd, web: www.duet.ac.bd

Memo No.-DUET/Admin/Per./201/90/ 1427

Date : 10/09/2024

Office Order

On the approval of the appropriate authority, the undersigned is directed to convey the sanction in favour of Mr. Kazi Md. Lutfar Rahman, Assistant Technical Officer in the Department of Electrical and Electronic Engineering of this University to visit Kingdom of Saudi Arabia (KSA) as a pilgrim to perform the holy Umrah from 15-29 September, 2024. In this regard there will be no financial implication in the local or foreign currencies of the University or the People's Republic of Bangladesh.

2. This order has been issued as per the power given in the Prime Minister's Office order vide memo No 03.069.025.06.00.003.20011-144 (500); Date: 19/06/2011.


10.09.2024

(Abdullah Al Mahmood)
Deputy Registrar, Establishment Section
Phone: +8849274003 (Office)
Cell : 01916-756602

Memo No.-DUET/Admin/Per./201/90/ 1427

Date : 10/09/2024

Copy: For kind information and necessary action (Not according to seniority) –

01. PS to VC [For kind information of the Dean, Faculty of ME (Academic, administrative and financial in charge), DUET, Gazipur];
02. Senior Secretary/Secretary-PublicAdministration/Home/Secondary and Higher Education Division/Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka;
03. Embassy of the People's Republic of Bangladesh, Sulaimania Al-Waroud Quarters North of Aruba Street, Riyadh, Saudi Arabia, P.O.Box-94395, Riyadh-11693;
04. Royal Embassy of Saudi Arabia, House # 5 (NE) L, Road # 83, Gulshan # 2, Dhaka;
05. Director General, Department of Immigration & Passports, Agargaon, Dhaka;
06. Director, CAAB, Hazrat Shah Jalal International Airport, Dhaka;
07. General Manager, Foreign Currency Control Cell, Bangladesh Bank, Dhaka;
08. Head, Department of Electrical and Electronic Engineering, DUET, Gazipur;
09. Director, Computer Center (To take necessary steps to publish in the university's website);
10. Compotroller (In-Charge), DUET, Gazipur;
11. Additional Compotroller (Current Charge), Audit Cell, DUET, Gazipur;
12. Mr. Kazi Md. Lutfar Rahman, Assistant Technical Officer, Dept. of EEE, DUET, Gazipur;
13. Personal File/Guard Files.


10.09.2024

(Abdullah Al Mahmood)
Deputy Registrar, Establishment Section
Phone: 49274034-53, Extended -1111 (Office)
Cell : 01916-756602
E-mail : abdullah@duet.ac.bd