



**Dhaka University of Engineering & Technology, Gazipur**  
Gazipur-1707

Phone (Off.): 49274003, PABX: 49274034-53 Extion: 1101, Fax: 02-49274001-02, Email: reg\_duet@duet.ac.bd, web: www.duet.ac.bd

Memo No.-DUET/Admin/Per./509/09/ 1708

Date : 17 /10/2024

**Office Order**

On the approval of the competent authority, the undersigned is directed to convey the sanction in favour of Dr. Khadija Islam, Deputy Chief Medical Officer, Medical Center of this University to visit Hungary due to personal reason from 09 November, 2024 to 05 February, 2025. In this regard there will be no financial implication in the local or foreign currencies of the University or the People's Republic of Bangladesh.

2. This order has been issued as per the power given in the Prime Minister's Office order vide memo No 03.069.025.06.00.003.20011-144 (500); Date: 19/06/2011.

(Md. Mofizur Rahman)

Additional Registrar

Phone: 49274003 (Office)

Memo No.-DUET/Admin/Per./509/09/ 1708

Date : 17 /10/2024

**Copy: For kind information and necessary action (Not according to seniority) -**

01. PS to VC [For kind information of the Dean, Faculty of ME (Academic, administrative and financial in charge), DUET, Gazipur];
02. Senior Secretary/Secretary-Public Administration/Public Security Division/Security Services Division, Ministry of Home Affairs/Secondary and Higher Education Division/Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka;
03. Bangladeshi Consulate in Budapest, Feher et 10, 1106 Budapest, Hungary.
04. Honorary Consulate of Hungary, SW (G)-8, Bir Uttam Mir Shawkat Sarak Road, Gulshan 1, Dhaka.
05. Director General, Department of Immigration & Passports, Agargaon, Dhaka;
06. Director, CAAB, Hazrat Shah Jalal International Airport, Dhaka;
07. General Manager, Foreign Currency Control Cell, Bangladesh Bank, Dhaka;
08. Director (Students' Welfare), DUET, Gazipur;
09. Director, Computer Center (To take necessary steps to publish the university's website);
10. Comptroller (In-Charge), DUET, Gazipur;
11. Office Chief, Medical Center, DUET, Gazipur;
12. Additional Comptroller (Current Charge), Audit Cell, DUET, Gazipur;
13. Dr. Khadija Islam, Deputy Chief Medical Officer, Medical Center, DUET, Gazipur;
14. Personal File/Guard Files.

(Mohammad Zahid Alam)

Section Officer

Establishment Section.